

June 2021

## Job Seeker Visa

Thank you for your interest in an extended stay in the Federal Republic of Germany. The Job Seeker Visa is aimed at skilled workers i.e. non-EU nationals holding a German or otherwise recognized equivalent university degree or with a qualified vocational training, which is recognized in Germany. The visa will enable the holder to remain in Germany for a period of six months in order to find an appropriate employment. The visa cannot be extended.

General information about migration of qualified professionals can be found on:  
[www.make-it-in-germany.com](http://www.make-it-in-germany.com).

Please note that applications must be handed in by the applicant **in person**. Any matters pertaining to an application will only be discussed with the applicant.

The visa application can only be submitted to the embassy with an appointment, fully completed application forms and the documents listed below. An online appointment system is available under [www.prag.diplo.de/Terminvergabe](http://www.prag.diplo.de/Terminvergabe).

Requirements (please present original documents): In addition please provide the following documents plus two full sets of copies: (documents in foreign language must be accompanied by an official German translation):		
1	<b>2 application forms</b>	completely filled out, signed by hand Link to the VIDEX form: <a href="https://videx-national.diplo.de">https://videx-national.diplo.de</a>
2	<b>Passport</b> + 2 copies (of all relevant sides)	<b>The applicant's passport</b> (with at least two blank pages). Please copy the laminated data page and all pages containing visas or stamps.
3	<b>Valid Czech Residence permit</b> + 2 copies	Proof of the residence title for the Czech Republic – please, copy front and back. As this Embassy is competent only for applicants residing in the Czech Republic, further documents may be required to prove the applicants place of residence, i. e. lease-contract; school and study confirmation etc.
4	<b>2 photos</b>	Two recent biometric coloured passport photographs, not older than 6 months
5	<b>Proof of professional qualification/university degree</b> + 2 copies	<ul style="list-style-type: none"> <li><b>Proof of qualifications</b> entitling the applicant to the aspired occupation in Germany (e.g. University degree accompanied by proof that the degree is recognized in Germany). You can find out whether a foreign university degree is comparable and whether the university is recognised in the ANABIN database: <a href="http://anabin.kmk.org/">http://anabin.kmk.org/</a> - both printouts must be submitted.</li> </ul>

Weitere Informationen:  
[www.prag.diplo.de](http://www.prag.diplo.de)

Adresse:  
Vlašská 19  
118 01 Praha 1  
(Malá Strana)

Postanschrift:  
Box 73  
118 01 Praha 1

Nächste Haltestellen:  
U-Bahn-Linie A: Malostranská  
Tram Linien 12, 20,22: Hellichova

		<ul style="list-style-type: none"> <li>• University degrees that were not acquired at a German or Czech university must be provided with an apostille or legalization note in order to be accepted for the German area of legislation.</li> <li>• For recognition of other professional qualifications, a proof of a recognition notice issued by the competent authority must be provided. Further information can be found on: <ul style="list-style-type: none"> <li>○ <a href="http://www.anerkennung-in-deutschland.de">www.anerkennung-in-deutschland.de</a>.</li> <li>○ Hotline "Working and Living in Germany" (+493018151111)</li> <li>○ The central service point for recognition of professions [Zentrale Servicestelle Berufsankennung (ZSBA)]</li> </ul> </li> </ul>
6	<b>Language certificate</b> + 2 copies	Proof of sufficient knowledge of German language (at least level B1).
7	<b>CV and letter of motivation</b> + 2 copies	<b>Gap-free curriculum vitae (signed)</b> as well as a letter of motivation concerning the questions: area of Work? Which part of Germany? Future plans?
8	<b>Accommodation</b> + 2 copies	If already possible: <b>Proof of accommodation</b> during the intended period of stay in Germany (e.g. rental agreement)
9	<b>Proof of financial means</b> + 2 copies	Proof of financial means, e.g. <ol style="list-style-type: none"> <li>a) Formal letter of obligation (Verpflichtungserklärung) by a sponsor in Germany or abroad. In Germany this may be obtained from the local authority (Ausländerbehörde). Provided by a sponsor in any other country this may be filed at the German Embassy or consulate. Or</li> <li>b) proof of sufficient funds Minimum of 947,-- € per month (certified bank statements covering 3 consecutive months, German or local Czech banks only)</li> <li>c) a so called blocked account („Sperrkonto“) at a German bank with a sum of at least 5.682,- Euro with a maximum monthly withdrawal limit of 947,- Euro - (for further information, please, refer to: <a href="#">Opening a blocked bank account</a>).</li> </ol>
10	<b>Health insurance</b> + 2 copies	<b>Proof of health insurance</b> valid from the date of arrival and for the duration of the intended stay in Germany.
11	<b>Visa fee</b>	The visa fee is <b>75 €</b> , payable in cash in <b>CZK</b> at current exchange rate or with <b>credit card</b> (Mastercard or Visa). The visa fee is a handling fee. There will be no refund in case the application will be denied or withdrawn.

### Please note:

- Please arrive punctually at the beginning of your appointment with fully completed applications and the documents specified in the information sheet, otherwise your application cannot be accepted and you will have to book a new appointment.
- Please hand in your documents in the above-mentioned order - the originals and, separately, one set of copies each.
- Each visa application is an individual case. The documents to be submitted may therefore differ from case to case. It is possible at any time during the visa procedure that additional documents may be required.
- The processing time for a complete visa application usually takes about 6 - 8 weeks because German authorities have to be involved.
- Applicants will be contacted by the Embassy immediately about new developments in their procedure. Please refrain from enquiries about the current status of proceedings.
- Please check immediately after receipt of the visa whether all information on the visa label is correct. The applicant is generally liable for corrections due to later complaints.

Weitere Informationen:  
[www.prag.diplo.de](http://www.prag.diplo.de)

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