

September 2022

## Student Visa Requirements

Thank you very much for your interest in studying in the Federal Republic of Germany. Please, note that applications have to be made **in person** by the Applicant himself at the Embassy. All matters regarding the visa application can only be discussed with the Applicant him- or herself.

The visa application can only be filed at the Embassy with an appointment. Appointments can be made online at [www.prag.diplo.de/Terminvergabe](http://www.prag.diplo.de/Terminvergabe).

**Students and researchers from outside the EU (third-country nationals) are entitled to special mobility rights within the EU under certain conditions based on the Directive (EU) 2016/801. Third-country nationals who are studying or researching within the EU and hold a residence permit issued by another EU member state under the Directive (EU) 2016/801 are entitled to study and conduct research in Germany without a German residence permit and do not need to apply for a visa. For further information on this topic, please refer to: [Mobility rights](#)**

Please observe the following information and provide the original of the following documents including 2 photocopies.

Documents in a foreign language must be provided with an official translation into German.

1	<b>2 application forms</b>	completely filled out, signed by hand Link to the VIDEX form: <a href="https://videx-national.diplo.de">https://videx-national.diplo.de</a>
2	<b>Valid Passport</b> + 2 Copies of all relevant pages	<b>The applicant's passport</b> (with at least two blank pages). Please copy the laminated data page and all pages containing visas or stamps.
3	<b>Residence permit</b> + 2 copies	Proof of the residence title for the Czech Republic – please, copy front and back. As this Embassy is competent only for applicants residing in the Czech Republic, further documents may be required to prove the applicants place of residence, i. e. lease-contract; school and study confirmation etc.
4	<b>2 Photos</b>	Two recent biometric passport photographs (in colour, not older than 6 months).
5	<b>Conditional acceptance</b> + 2 copies	Admission letter or reservation of a place of study (“Studienvormerkung”) of the German university or the preparatory college or a confirmation of the receipt of a correct application for the admission to the university (Bewerberbestätigung/conditional acceptance).
6	<b>Proof of language skills</b> + 2 copies	Proof of sufficient German language skills (in case the course is in German). Otherwise: Proof that the applicant is proficient in the language of the course.
7	<b>Proof of previous education</b> + 2 copies	School or university degrees including German or English translation, university degrees must include a mention of the course.
8	<b>Proof of financial means</b>	Proof of sufficient financial means (at least 934,- Euro per month). Possible proofs are:

Weitere Informationen:  
[www.prag.diplo.de](http://www.prag.diplo.de)

Adresse:  
Vlašská 19  
118 01 Praha 1  
(Malá Strana)

Postanschrift:  
Box 88  
118 01 Praha 1

Nächste Haltestellen:  
U-Bahn-Linie A: Malostranská  
Tram Linien 12, 20,22: Hellichova

	+ 2 copies	<p>a) a so called blocked account („Sperrkonto“) at a German bank with a sum of at least 11.208,- Euro with a maximum monthly withdrawal limit of 934,- Euro - (for further information, please, refer to: <a href="#">Opening a blocked bank account</a>) or</p> <p>b) Scholarship from German public funds or by a publicly recognized student aid organisation or a scholarship from public funds of your home country, if the place of study has been obtained through the German Foreign Office (Auswärtiges Amt), the German Academic Exchange Service (DAAD) or another organisation granting German scholarships or</p> <p>c) a formal sponsor letter („Verpflichtungserklärung“) pursuant to sections 66-68 AufenthG by a German person for the duration of the studies or</p> <p>d) demonstration of the parents' income and assets</p> <p>The proof of sufficient financial means has to cover the first year of study. For the remaining time frame, a realistic perspective for the further financing has to be demonstrated.</p>
9	<b>Proof of accomodation</b> + 2 copies	If already possible: Proof regarding the accommodation during the stay in Germany (lease contract or similar).
10	<b>Proof of health insurance</b> + 2 copies	Proof of health insurance for the intended duration of the stay in Germany (insurance starting from the beginning of the stay for at least six months).
11	<b>CV and motivational letter</b> + 2 copies	Complete <b>curriculum vitae</b> and <b>letter of motivation, why you want to study in Germany.</b>
12	<b>Visa fee</b>	The visa fee is <b>75 €</b> , payable in cash in <b>CZK</b> at current exchange rate <b>or with credit card</b> (Mastercard or Visa). The visa fee is a handling fee. There will be no refund in case the application will be denied or withdrawn.

#### Please note:

- Please arrive punctually at the beginning of your appointment with fully completed applications and the documents specified in the information sheet, otherwise your application cannot be accepted and you will have to book a new appointment.
- Please hand in your documents in the above-mentioned order - the originals and, separately, one set of copies each.
- Each visa application is an individual case. The documents to be submitted may therefore differ from case to case. It is possible at any time during the visa procedure that additional documents may be required.
- The processing time for a complete visa application usually takes about 4-6 weeks because German authorities have to be involved.
- Applicants will be contacted by the Embassy immediately about new developments in their procedure. Please refrain from enquiries about the current status of proceedings.
- Please check immediately after receipt of the visa whether all information on the visa label is correct. The applicant is generally liable for corrections due to later complaints.

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