

January 2021

Visa-application for a language course (Visit exceeding 90 days)

Thank you for your interest in a long term stay in the Federal Republic of Germany for the purpose of participating in a language course.

Please note, that applications must be submitted by the applicant at the embassy **in person**. Matters which concern the visa-application can only be discussed directly with the applicant.

The visa-application can only be submitted with an appointment at the embassy. An appointment can be made online only, at www.prag.diplo.de/Terminvergabe.

Please note the information pertaining to each individual requirement and present the following documents as original (with 2 additional copies).

Documents in a foreign language must be provided with an official translation into German.

1	2 Application forms	completely filled out, signed by hand Link to the VIDEX form: https://videx-national.diplo.de
2	Valid passport + 2 copies (all relevant pages)	The applicant's passport (with at least two blank pages). Please copy the laminated data page and all pages containing visas or stamps.
3	Residence permit + 2 copies	Proof of legal residence in the Czech Republic. Please copy the front- and backside. The embassy can only accept visa-applications by persons who have their habitual residence in the Czech Republic. In case there is any doubt about the habitual residence, further documents may be required, e.g. rental-agreements, certificates of enrollment for school or university, etc.
4	2 Photos	Two recent biometric passport photographs (in colour, not older than 6 months).
5	Booking confirmation by the language school + 2 copies	Original with information on the weekly hours of classes which have been booked (it must be an intensive, German language course, with at least 18 hours of class per week) and the confirmation of the payment. Please note: An integration-course is not a language-course within the meaning of this form!
6	Proof of sufficient financial means + 2 Kopien	Proof of sufficient financial means for costs of living (at least 947,-- € per month), as well as sufficient funds for the language course. For a stay of one year, financial means for costs of living in the amount of 11.364,-- € are required. Proof of sufficient financial means for costs of living may be given by: a) a so-called. „blocked account“ with a German bank, for an amount of at least 11.364,- € (or less, depending on the intended stay) with a monthly maximum withdrawal of 947,-- € - Euro - (for further information, please, refer to: Opening a blocked bank account) or, b) a declaration of commitment pursuant to Sec. 66-68 AufenthG, given for the period of the studies, by a person residing in Germany.

Weitere Informationen:
www.prag.diplo.de

Adresse:
Vlašská 19
118 01 Praha 1
(Malá Strana)

Postanschrift:
Box 88
118 01 Praha 1

Nächste Haltestellen:
U-Bahn-Linie A: Malostranská
Tram Linien 12, 20,22: Hellichova

		<p>Proof of sufficient financial means for the language course may be given by:</p> <p>a) a payment receipt for the total amount of the language course fee or,</p> <p>b) a bank statement for an account in the name of the applicant, with sufficient funds for paying for the language course.</p>
7	Proof of accommodation + 2 copies	If already possible: Proof of accommodation during the intended stay in Germany (e.g. lease-agreement).
8	Proof of health insurance coverage + 2 copies	Proof of coverage for the entire period of the intended stay in Germany.
9	CV and letter of motivation + 2 copies	Complete CV, as well as a letter of motivation, stating the reason(s) why you want to learn German.
10	Documents concerning existing German-language skills	If available, any documents providing proof of existing German language skills may be presented. This is not mandatory; however, it may help your application.
11	Visa-fee	The visa-fee is 75,00 €, payable in cash in CZK pursuant to current exchange rates or by credit card (Visa or Master Card). The visa-fee is a handling fee, There will be no refund in case the application will be denied or withdrawn.

Please note:

- Please arrive punctually at the beginning of your appointment with fully completed applications and the documents specified in the information sheet, otherwise your application cannot be accepted and you will have to book a new appointment.
- Please hand in your documents in the above-mentioned order - the originals and, separately, one set of copies each.
- Each visa application is an individual case. The documents to be submitted may therefore differ from case to case. It is possible at any time during the visa procedure that additional documents may be required.
- The processing time for a complete visa application usually takes about 4 - 8 weeks because German authorities have to be involved.
- Applicants will be contacted by the Embassy immediately about new developments in their procedure. Please refrain from enquiries about the current status of proceedings.
- Please check immediately after receipt of the visa whether all information on the visa label is correct. The applicant is generally liable for corrections due to later complaints.

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