

January 2021

## Employment Visa Requirements (Blue Card EU)

Thank you for your interest in an extended stay in the Federal Republic of Germany for employment purposes in the context of the so-called “Blue Card”.

Please note that applications must be handed in by the applicant **in person**. Any matters pertaining to an application will only be discussed with the applicant.

Visa applications may be submitted at this Embassy by appointment only. An online appointment system is available at [www.prag.diplo.de/Terminvergabe](http://www.prag.diplo.de/Terminvergabe).

**Persons who are in possession of a Blue Card EU of another EU-country for at least 18 months are entitled to file their application directly at the local Alien’s Authority (Ausländerbehörde) in Germany. The application needs to be filed within one month after entry. Taking up employment is allowed only after having received the residence permit.**

<b>Requirements (please present original documents):</b> <b>In addition please provide the following documents incl. two full sets of copies:</b> <b>Documents in foreign language must be accompanied by an official German translation:</b>		
1	<b>2 application forms</b>	completely filled out, signed by hand Link to the VIDEX form: <a href="https://videx-national.diplo.de">https://videx-national.diplo.de</a>
2	<b>Passport</b> + 2 copies (of all relevant sides)	<b>The applicant's passport</b> (with at least two blank pages). Please copy the laminated data page and all pages containing visas or stamps.
3	<b>Residence permit</b> + 2 copies	Proof of residence permit for the Czech Republic. Please copy the front and back
4	<b>2 photos</b>	Two recent biometric passport photographs (in colour, not older than 6 months).
5	<b>College/university degree</b> + 2 copies	Proof of a German or other foreign university degree. Concerning the foreign degree, it must be recognized in Germany or comparable to a German degree. The Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen – ZAB) offers an online database to query the recognition or comparability. Please, check there ( <a href="http://anabin.kmk.org/">http://anabin.kmk.org/</a> ), if your foreign degree is comparable and your university is recognized. Both printouts need to be attached. In case that your decree is not comparable and/or your university not recognized, the ZAB may individually check your foreign degree, whether it is recognized or comparable ( <a href="http://www.kmk.org/zab">www.kmk.org/zab</a> ). Please, consider that this service is subject to a charge.  University degrees that were not acquired at a German or Czech university must be provided with an apostille or legalization note in order to be accepted for the German area of legislation.

Weitere Informationen:  
[www.prag.diplo.de](http://www.prag.diplo.de)

Adresse:  
Vlašská 19  
118 01 Praha 1  
(Malá Strana)

Postanschrift:  
Box 88  
118 01 Praha 1

Nächste Haltestellen:  
U-Bahn-Linie A: Malostranská  
Tram Linien 12, 20,22: Hellichova

6	<b>Language certificate + 2 copies</b>	Proof of sufficient knowledge of German language (if necessary for taking up the employment). Otherwise proof that another language which the applicant speaks is sufficient.
7	<b>Contract + 2 copies</b>	<ul style="list-style-type: none"> <li>A signed contract of employment with specific details on the job function, salary as well as beginning and duration of employment. - You need to earn at least 56,800 € per year (2021). Employment in so-called understaffed professions (e.g. natural scientists, mathematicians, engineers, general practitioner and certain medical specialists, academic and comparable professionals for the IT industry) requires only 44,304 € per year (2021) as a salary (values are subject to modifications).</li> <li>Declaration regarding a contract of employment ("<a href="#">Erklärung zum Beschäftigungsverhältnis</a>") filled and signed by the employer.</li> </ul>
8	<b>Excerpt from the Commercial Register + 2 copies</b>	If the signature authority of the person signing on the part of the employer for the submitted employment contract does not result from the extract from the Commercial Register, proof of the signature authority must be provided.
9	<b>professional licence + 2 copies</b>	If the intended occupation is required by German legislation to have a professional licence (e.g. humane medicine, engineering or similar), the existence of this licence or its promise must be proven before the Blue Card is issued.
10	<b>accommodation + 2 copies</b>	<b>Proof of accommodation</b> during the intended period of stay in Germany (e.g. rental agreement, if already available)
11	<b>health insurance + 2 copies</b>	<b>Proof of health insurance</b> valid from the date of arrival and for the duration of the in-tended stay in Germany (German Statutory ["gesetzliche Krankenversicherung"] or Private Health Insurance / at least 6 months).
12	<b>CV + copies</b>	complete curriculum vitae
13	<b>visa fee</b>	The visa fee is <b>75 €</b> , payable in cash in <b>CZK</b> at current exchange rate <b>or with credit card</b> (Mastercard or Visa). The visa fee is a handling fee. There will be no refund in case the application will be denied or withdrawn.

### Please note:

- Please arrive punctually at the beginning of your appointment with fully completed applications and the documents specified in the information sheet, otherwise your application cannot be accepted and you will have to book a new appointment.
- Please hand in your documents in the above-mentioned order - the originals and, separately, one set of copies each.
- Each visa application is an individual case. The documents to be submitted may therefore differ from case to case. It is possible at any time during the visa procedure that additional documents may be required.
- The processing time for a complete visa application usually takes about 4-6 weeks because German authorities have to be involved.
- Applicants will be contacted by the Embassy immediately about new developments in their procedure. Please refrain from enquiries about the current status of proceedings.
- Please check immediately after receipt of the visa whether all information on the visa label is correct. The applicant is generally liable for corrections due to later complaints.

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